**Minutes of the May 13, 2019**

**Gilmore City Council Meeting**

The Gilmore City Council met in regular session on April 8th, 2019 at the Gilmore City Hall. Mayor Johnson called the meeting to order at 6:34 pm. Council members present are Fields, Hoover, Frederiksen, Dickey, Kipfer.

Hoover moved, seconded by Kipfer, to approve the consent agenda as follows:

* Approval of the Agenda
* Minutes of the April 8th, 2019 Council Meeting(s)
* Claims Paid/To Be Paid
* Monthly Clerk’s Report
* Delinquent Acct Report
* Vote: Ayes- Kipfer, Dickey, Frederiksen, Fields Nays- 0 Abstain- 0 Absent – 0 Motion Carried

Dickey motioned, seconded by Fields to approve hiring Martin Pest Control of Claire, IA for Mosquito Control for summer 2019.

* Vote: Ayes- Fields, Frederiksen, Hoover, Kipfer Nays- 0 Abstain- 0 Absent – 0 Motion Carried

Fields motioned, seconded by Kipfer to approve Resolution 2019-11 Extending the Maturity Date of the City’s Water Revenue Loan and Disbursement Agreement Anticipation Project Note.

* Vote: Ayes- Kipfer, Dickey, Hoover, Frederiksen Nays- 0 Abstain- 0 Absent – 0 Motion Carried

Kipfer motioned, seconded by Dickey to approve the mayor to sign the Amendment to Planning & Design Loan.

* Vote: Ayes- Dickey, Frederiksen, Fields, Hoover Nays- 0 Abstain- 0 Absent – 0 Motion Carried

Nick Frederiksen, I&S Group gave an update to the Water Infrastructure Project. Work has begun on the Water Tower and on the underground work. The new well is waiting on a subcontractor. Communication has been an issue, but Nick assured the council that plans have been put in place to correct problems for the future. A suggestion was made to have the city get a Facebook page to assist in Public Awareness during the project.

Fields motioned, seconded by Dickey to approve Pay Request for Section 1 of the Water Infrastructure Project from Keller Excavating for the amount of $24,266.80.

* Vote: Ayes- Dickey, Hoover, Kipfer, Frederiksen Nays- 0 Abstain- 0 Absent – 0 Motion Carried

Dickey motioned, seconded by Fields to approve Pay Request for Section 2 of the Water Infrastructure Project from King Construction in the amount of $103,755.95.

* Vote: Ayes-Fields, Frederiksen, Kipfer, Hoover Nays- 0 Abstain- 0 Absent – 0 Motion Carried

Fields motioned, seconded by Hoover to approve Pay Request for Section 3 of the Water Infrastructure Project from Maguire Iron in the amount of $389,500.00.

* Vote: Ayes- Hoover, Dickey, Kipfer, Frederiksen Nays- 0 Abstain- 0 Absent – 0 Motion Carried

Dickey motioned, seconded by Fields to approve Building Permit #625 for a privacy fence pending the posting of the variance for the required timeframe.

* Vote: Ayes- Fields, Hoover, Frederiksen, Kipfer Nays- 0 Abstain- 0 Absent – 0 Motion Carried

Frederiksen motioned, seconded by Kipfer to approve Building Permit #626 for a chain link fence at 304 SW 2nd St. with notification of the owner regarding the proper setbacks.

* Vote: Ayes- Kipfer, Dickey, Hoover, Fields Nays- 0 Abstain- 0 Absent – 0 Motion Carried

Dickey motioned, seconded by Hoover to adopt the new Operator Qualification Manual from IAMU.

* Vote: Ayes- Hoover, Kipfer, Frederiksen, Fields Nays- 0 Abstain- 0 Absent – 0 Motion Carried

Fields motioned, seconded by Kipfer to adopt the new Operations & Maintenance Manual from IAMU.

* Vote: Ayes- Kipfer, Frederiksen, Dickey, Hoover Nays- 0 Abstain- 0 Absent – 0 Motion Carried

Hoover motioned, seconded by Frederiksen to adopt the new Emergency Plan from IAMU.

* Vote: Ayes- Frederiksen, Fields, Dickey, Kipfer Nays- 0 Abstain- 0 Absent – 0 Motion Carried

Dickey motioned, seconded by Fields to approve changing city email services from Centurylink to Computer Works of Humboldt, IA.

* Vote: Ayes- Fields, Hoover, Frederiksen, Kipfer Nays- 0 Abstain- 0 Absent – 0 Motion Carried

DISCUSSIONS

* Intake by RR on SW C Ave needs to be cleaned out.
* The Gilmore City sign at the edge of town coming in from the west, the light is burnt out.

COMMUNICATIONS

PWD: Clean up days is upon us, going well so far. Cody is signed up for his first Water Operator I classes in June.

LIBRARY: New Director, Lorna Naeve, reported that she has passed her first PLM class. May 16th will be the final class for ASL. Lorna and Cindy have been diligently moving books and rearranging the library for better organization for patrons.

HOMETOWN PRIDE: Will be painting the Gazebo in June. Anyone interested in helping, please join us.

FIRE DEPT: Held a controlled burn to remove the Catholic Church building.

AMBULANCE: nothing to report.

PUBLIC COMMENTS

* Mayor shared that he had been approached about selling a piece of ground owned by the city located on SW 4th St. Clerk to research more info regarding the property and possible sale.
* Clerk expressed a concern for the quality of the carpet in City Hall. Library Director expressed same concerns about the Library. Both will be looking into pricing for a cleaning service.

Hoover made the motion to adjourn at 8:50 pm and to schedule the next meeting for June 10th, 2019 @ 6:30 pm at City Hall. Kipfer seconded.

* Vote: Ayes- Kipfer, Dickey, Fields, Frederiksen Nays- 0 Abstain- 0 Absent – 0 Motion Carried

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 Lowell Johnson, Mayor

ATTEST

Chris McKee, City Clerk