**Minutes of the November 4, 2019**

**Gilmore City Council Meeting**

The Gilmore City Council met in regular session on November 4, 2019 at the Gilmore City Hall. Mayor Johnson called the meeting to order at 6:30 pm. Council members present are Dickey, Fields, Frederiksen, Hoover, Kipfer.

Hoover moved, seconded by Kipfer, to approve the consent agenda as follows:

* Approval of the Agenda
* Minutes of the October 14, 2019 and October 31, 2019 Council Meeting(s)
* Claims Paid/To Be Paid
* Monthly Clerk’s Report
* Delinquent Acct Report
* Vote: Ayes- Dickey, Fields, Frederiksen, Hoover, Kipfer Nays- 0 Abstain- 0 Absent –0 Motion Carried

Dickey motioned, seconded by Kipfer to approve hiring Melissa Ubben as City Clerk, start date November 5, 2019, contingent on background check, starting wage $20 per hour with $.50 per hour pay annual increase after completion of clerk training for 3 years.

* Vote: Ayes- Dickey, Fields, Kipfer, Hoover, Frederiksen Nays- Fields Abstain- 0 Absent –0 Motion Carried

Fields motioned, seconded by Frederiksen to approve $250 rebate for Jim Saathoff towards a new gas furnace.

* Vote: Ayes- Dickey, Fields, Frederiksen, Hoover, Kipfer Nays- 0 Abstain- 0 Absent –0 Motion Carried

Nick Frederiksen, I&S Group, addressed the council regarding the water tower project. He stated that the project is moving along nicely with some erection of the tower taking place now. Also, commented on adding the brine mixing unit to the project at a later date when the tower is closer to completion.

Dickey motioned, seconded by Hoover to approve Change Order #2, Keller Excavating, $695.43, control panel relocation.

* Vote: Ayes- Dickey, Hoover, Kipfer, Frederiksen, Fields Nays- 0 Abstain- 0 Absent –0 Motion Carried

Fields motioned, seconded by Kipfer to approve Change Order and Pay request for King Construction, $6,806.75, replacement of storm sewer intake & pipe, insulation of water main and seeding.

* Vote: Ayes- Dickey, Hoover, Kipfer, Frederiksen, Fields Nays- 0 Abstain- 0 Absent –0 Motion Carried

Dickey motioned, seconded by Frederiksen to approve the Pay request #4 for Maguire Iron, $31,873.45.

* Vote: Ayes- Dickey, Fields, Frederiksen, Hoover, Kipfer Nays- 0 Abstain- 0 Absent –0 Motion Carried

Fields motioned, seconded by Frederiksen to approve a pay increase for Deputy Clerk Lorna Naeve to $15.00 per hour and approval of 165.75 hours of back pay for over time hours, totaling $895.05.

* Vote: Ayes- Dickey, Fields, Kipfer, Hoover, Frederiksen Nays- 0 Abstain- 0 Absent –0 Motion Carried

Kipfer motioned, seconded by Frederiksen to approve waiving $115.49 towards Bob Ford’s account due to a billing error.

* Vote: Ayes- Dickey, Fields, Frederiksen, Kipfer, Hoover Nays- 0 Abstain- 0 Absent –0 Motion Carried

Fields motioned, seconded by Frederiksen to approve paying $250 to the printing company for the 2020 calendars that Gayle Gleason is putting together.

* Vote: Ayes- Dickey, Kipfer, Frederiksen, Fields, Hoover Nays- 0 Abstain- 0 Absent –0 Motion Carried

DISCUSSIONS

* Carpet cleaning item was tabled to December meeting to obtain more quotes. Mayor Johnson stated that the lawsuit with Denise Johnson has been dismissed. The City was informed that there is possibly a pig in city limits. If it is seen then there will be a violation letter mailed to the property owner.

COMMUNICATIONS

PWD –verbal report was presented from Cody Rogers. Brian Klein was not in attendance.

Library – Director Lorna Naeve gave an update on 3 and 4 year-old daycare, Halloween program was successful, she has one PLN class left to complete.

Hometown Pride – Meeting, Thursday, November 7th

Fire Dept – no report

Amb Dept – Mayor Johnson stated that a letter needs to be sent to Sheriff Kruger requesting Gilmore City be removed from Ottosen’s ambulance calls. There is a free CPR class on November 22nd.

Hoover made the motion to adjourn at 8:27 pm and to schedule the next meeting for December 9, 2019 @ 6:30 pm at City Hall. Fields seconded.

* Vote: Ayes- Dickey, Fields, Kipfer, Hoover, Frederiksen Nays- 0 Abstain- 0 Absent –0 Motion Carried

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 Lowell Johnson, Mayor

ATTEST

Angelique Berry, Acting City Clerk