**Minutes of the March 9th, 2020**

**Gilmore City Council Meeting**

The Gilmore City Council met in regular session on March 9, 2020 at the Gilmore City Hall. Mayor Johnson called the meeting to order at 6:35 pm. Council members present are Dickey, Frederiksen, Hoover, and Kipfer, Pederson Absent.

Hoover moved, seconded by Kipfer, to approve the consent agenda as follows:

* Approval of the Agenda
* Minutes of the February 10, 2020 Council Meeting
* Claims Paid/To Be Paid
* Monthly Clerk’s Report
* Delinquent Acct Report

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| CLAIMS REPORT 3-9-2020 |  |  |
| VENDOR | REFERENCE | AMOUNT |
| GORDON FLESCH | Printer contract | 59.35 |
| BOMGAARS | Parts | 362.88 |
| CENTURYLINK | LIB PH/INTERNET | 121.17 |
| CENTURYLINK | PHONE/INTERNET SERVICE | 325.69 |
| CLAYTON ENERGY CORP. | JANUARY 2020 RESERVATION INV | 17,600.60 |
| CLAYTON ENERGY CORP. |  | 23,955.13 |
| CODY ROGERS | computer | 300 |
| COLLECTION SERVICES CENTER | CHILD SUPPORT | 175.32 |
| COLLECTION SERVICES CENTER | CHILD SUPPORT | 210.39 |
| EFTPS | FED/FICA TAXES | 2,642.21 |
| FASTENAL | Parts | 18.58 |
| GC-B SCHOOL | Nov,Dec,Jan LOST | 4,399.86 |
| HAWKINS, INC | SUPPLIES | 26.41 |
| HUMBOLDT CO. FIRE ASSOC. | Humb Co Firemen’s Assoc. Dues | 25 |
| I & S GROUP | engineering | 1,008.48 |
| IA DEPT OF REVENUE | IA WET & SLS TAX | 888 |
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| IA ASSOC OF MUNICIPAL UTILITIE | GAS/WATER DUES | 2,553.00 |
| IPERS | IPERS | 2,137.51 |
| LED OUTFITTERS | LIGHT BAR | 111.3 |
| LIBERTY NATIONAL | Life Insurance | 81.64 |
| LOWELL JOHNSON | Mileage | 76.56 |
| MADISON NATIONAL LIFE INS |  | 37.53 |
| Mangold Environmental Testing | WATER TESTING | 284 |
| MID AMERICAN ENERGY | ELECTRICITY | 1,615.07 |
| PEFA, INC | PEFA COMMODITY INVOICE GAS | 20,789.62 |
| POCAHONTAS CO ECON DEV | CONTRIBUTION | 500 |
| POCAHONTAS TITLE CO. | ABSTRACT/POST OFFICE | 398 |
| QUALITY WATER PRODUCTS NC | PARTS | 59.13 |
| R COMM WIRELESS | Pagers | 780 |
| STOREY KENWORTHY | OFFICE SUPPLIES | 259.08 |
| TEAM LAB | ICEMELT | 1,011.00 |
| TREASURER-STATE OF IOWA | STATE TAXES | 397 |
| USA BLUE BOOK | Water treatment supplies | 238.87 |
| VISA - CARD SERVICES | TOOLS & SUPPLIES | 1,189.35 |
| WELLMARK | HEALTH INS | 5,234.10 |
| WELLMARK | HEALTH INS | 5,234.10 |
| XEROX FINANCIAL SERVICES | COPIER LEASE | 105.31 |
| Accounts Payable Total |  | 89,977.14 |
| Total Paid On: 2/19/20 |  | 4,914.05 |
| Total Paid On: 3/06/20 |  | 4,655.81 |
| Total Payroll Paid |  | 9,569.86 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | 99,547.00 |

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| **EXPENSES** |  | **REVENUES** |  |
| GENERAL | 7,754.85 | GENERAL | 15,341.72 |
| ROAD USE TAX | 3,109.01 | ROAD USE TAX | 6,217.90 |
| EMPLOYEE BENEFITS | 5.26 | EMPLOYEE BENEFITS | 164.63 |
| LOCAL OPTION SALES TAX | 4,399.86 | EMERGENCY | 11.19 |
| WATER | 8,200.62 | LOCAL OPTION SALES TAX | 3,540.82 |
| WATER INFRASTRUCTURE | 1,008.48 | WATER | 8,662.14 |
| SEWER | 3,833.25 | SEWER | 2,142.14 |
| GAS | 71,235.67 | GAS | 142,910.79 |
| **TOTALS** | **99,547.00** | **TOTALS** | **178,991.33** |

6:30pm Dickey motioned, seconded by Kipfer to open Public Hearing. Mayor Johnson opened the Public Hearing for the Adoption of the Annual Budget for Fiscal Year Ending June 30, 2021. There were no comments or questions from the public. Dickey motioned, seconded by Hoover to close Public Hearing. Dickey motioned, seconded by Kipfer to approve the Resolution 2020-05, Resolution adopting the Annual Budget for Fiscal Year ending June 30, 2021. Roll Call, All Ayes. Motion Carried

Nick Frederiksen, I&S Group, addressed the council via conference call regarding the water tower project. He stated that the Media Filters were replaced and Spring prep will be starting soon for Maguire. King to fix any issue with re-seeding, Keller has some electrical and drainage to fix.

Janelle from Gworks gave a presentation about GIS mapping/Asset Management, UB bill pay, and Receipt Management.

Rhonda with Hopkins Insurance distributed our new Invoice for Insurance starting April 1st. Questions about our Policy on removing items and adding values were discussed.

Ben Loots with the Humboldt County Engineer’s office has informed us about SE “D” Avenue needing rock. The amount being $2,000 for time and material. Dickey motioned, seconded by Hoover to approve paying Humboldt County Engineer $2,000. Roll Call, All Ayes, Motion Carried

Building Permit #635 Tabled till next meeting due to needing a variance form

DISCUSSIONS

Conference call with Simmering-Cory was discussed regarding the CDBG Housing Project coming up. Asking residents about option of the City helping pay for House #’s to affix on houses for 9-1-1. For sale and Rental Properties in town were discussed, List will be compiled after a walk thru town. Discussed needing updated computer software and consolidating phone and internet bills for the city.

COMMUNICATIONS

PWD -- Report from Brian Klein and Cody Rogers, Discussed needing a new Meter Reader, add to Agenda next month

Library – Director Lorna Naeve said they are updating items in Library with their Grant dollars, Cabin Fever programs still going on.

Hometown Pride – nothing to report

Fire Dept. – Scheduled their Omelet Brunch for Sunday April 5th

Amb Dept. – nothing to report

Hoover made the motion to adjourn at 9:30pm and to schedule the next meeting for April 13, 2020 @ 6:30 pm at City Hall. Dickey Seconded, All Ayes, Motion Carried

ATTEST:

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Melissa Ubben, City Clerk