**Minutes of the April 13th, 2020**

**Gilmore City Council Meeting**

The Gilmore City Council met in regular session on April 13, 2020 via teleconference. Mayor Johnson called the meeting to order at 6:32 pm. Council members present are Dickey, Frederiksen, Hoover, and Kipfer, Pederson Absent.

Hoover moved, seconded by Frederiksen, to approve the consent agenda as follows:

* Approval of the Agenda
* Minutes of the February 10, 2020 Council Meeting
* Claims Paid/To Be Paid
* Monthly Clerk’s Report
* Delinquent Acct Report

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| CLAIMS REPORT |  |
| VENDOR | REFERENCE  | AMOUNT |
| AMERICAN DIGITAL MEMORIES  | DIGITIZE  | 249.2 |
| ARNOLD MOTOR SUPPLY  | PARTS  | 122.48 |
| BENNETT RECYCLING & SANITATION | RESIDENTIAL/DUMPSTERS  | 4,596.00 |
| BOMGAARS  | PARTS  | 79.89 |
| CENTURYLINK  | PHONE/INTERNET SERVICE  | 121.17 |
| CENTURYLINK  | PHONE/INTERNET SERVICE  | 325.69 |
| CITY OF GILMORE CITY  | CITY BILLS  | 967.51 |
| CLAYTON ENERGY CORP.  | FEB RESERVATION INVOICE  | 17,600.60 |
| CLAYTON ENERGY CORP.  | FEB COMMODITY  | 21,017.35 |
| COLLECTION SERVICES CENTER  | CHILD SUPPORT  | 210.39 |
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| DES MOINES REGISTER  | LIBRARY DM REGISTER SUBSCR  | 348.03 |
| ECHO GROUP, INC.  | EXIT LIGHTS  | 159 |
| FASTENAL  | IAHUM0295  | 347.94 |
| FIVE STAR TOOL & SUPPLY  | PARTS  | 119.85 |
| GC-B SCHOOL  | LOST DOLLARS  | 1,179.09 |
| GOVERNMENT BRANDS SHARED SERV  | annual hosting fee 2019-2020  | 525 |
| GREAT AMERICA FINANCIAL  | FIRE DEPT COPIER  | 56.39 |
| GROEBNER & ASSOC  | PARTS  | 503.37 |
| HUMBOLDT CO-AUDITOR  | SCHOOL ELECTION  | 560.84 |
| HUMBOLDT COUNTY MEMORIAL  | FIRE RESP FIT TEST  | 315 |
| HUMBOLDT NEWSPAPERS  | LEGAL PUBLICATIONS  | 225.69 |
| I & S GROUP  | ENGINEERING  | 2,196.23 |
| IA DEPT OF REVENUE  | WET TAX  | 568 |
| IA DEPT OF REVENUE  | SALES TAX  | 695 |
| IA DEPT OF REVENUE  | SALES TAX  | 1,263.00 |
| IA LIBRARY ASSOCIATION  | MEMBERSHIP DUES  | 45 |
| IA ASSOC OF MUNICIPAL UTILITIE | TRAINING  | 855 |
| IMFOA  | ANNUAL MEMBERSHIP FEES  | 50 |
| LIBERTY NATIONAL  | LIFE INSURANCE  | 81.64 |
| MADISON NATIONAL LIFE INS  | LIFE INSURANCE  | 37.53 |
| MAGUIRE IRON, INC  | PAYMENT #4  | 31,873.45 |
| MARTIN MARIETTA MATERIALS  | GRAVEL  | 288.35 |
| Mangold Environmental Testing  | WASTEWATER GRAB  | 201 |
| MID AMERICAN ENERGY  | ELECTRIC BILL  | 10 |
| MID AMERICAN ENERGY  | ELECTRIC  | 1,538.18 |
| LORNA NAEVE  | LIBRARY CHARGES  | 898.46 |
| NORTH IOWA ENVIRONMENTAL  | WATER/WASTEWATER OPERATOR  | 600 |
| PEFA, INC  | FEB 2020 COMMODITY  | 18,571.97 |
| POCAHONTAS RECORD-DEMOCRAT  | SUBSCRIPTION  | 30 |
| PRO COOP  | FUEL/REPAIRS  | 357.94 |
| RIES WATER SERVICE  | SALT  | 1,721.25 |
| SANDE CONST & SUPPLY  | PARTS  | 336.23 |
| STOREY KENWORTHY  | PAPER  | 46.95 |
| TEAM LAB  | ROAD PATCH  | 700 |
| U.S. CELLULAR  | CELL PHONE  | 585.94 |
| UBBEN MELISSA  | INSURANCE REIMBURSEMENT  | 159.45 |
| USDA-RURAL DEVELOPMENT  | USDA  | 4,156.00 |
| VISA - CARD SERVICES  | CREDITCARD  | 1,324.37 |
| WELLMARK  | MONTHLY PREMIUM  |  5,703.98 |
| Accounts Payable Total  |   | 117,768.81 |
| Total Paid On: 3/06/20  |   | 4,655.81 |
| Total Paid On: 3/18/20  |   | 5,173.90 |
| Total Payroll Paid  |   | 9,829.71 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\*  |   | 127,598.52 |

**REVENUES: EXPENSES:**

GENERAL 9,879.67 GENERAL 11,777.84

ROAD USE TAX 2,554.78 ROAD USE TAX 2,365.06

EMPLOYEE BENEFITS 415.39 EMPLOYEE BENEFITS 164.79

EMERGENCY 28.13 LOCAL OPTION SALES TAX 1,179.09

LOCAL OPTION SALES TAX 7,081.64 WATER 10,967.04

WATER 10,877.06 WATER INFRASTRUCTURE 34,069.68

SEWER 5,714.05 SEWER 2,876.26

GAS 92,074.30 GAS 64,198.76

TOTAL FUNDS 128,625.02 TOTAL FUNDS 127,598.52

Dickey motioned, seconded by Kipfer to approve setting date and time for Budget Amendment Public Hearing for May 11th at 6:30p.m. All Ayes, Motioned carried

Hoover motioned, seconded by Frederiksen to approve Building Permit #636 for a house. Resident was on the call and stated a basement will be dug and locates done before house is set. All Ayes, Motioned carried

Dicked motioned, seconded by Hoover to approve Water/Sewer Connection Permit. Roll Call, Motioned carried

Frederiksen motioned, seconded by Kipfer to approve the Quote from Computer Works for new computers. Roll Call, Motioned carried

Dickey motioned, seconded by Frederiksen to approve the Quote for Municipal Supply for a New Utilities handheld with Support package. Waiting for another quote, and submit to Water Project Grant. Roll Call, Motioned carried

Nick Frederiksen, I&S Group, addressed the council via conference call regarding updates on the water tower project. He stated Grouting on the tower, splash pad and the building inside the tower has been completed. Next steps are Epoxy coating and paint. Coating and paint should take around 3 weeks to complete. After paint will be an inspection, then some electrical items. Hydrostatic testing and bacteria testing will be done when work is all complete and sometime in June is when they hope the project will be done.

Frederiksen motioned, seconded by Hoover to approve the Estimate from Gilmore Garden Center to do grading and seeding around the water treatment plant.

Frederiksen discussed information about a company called Servline that is an insurance policy for residents. No charge to the city but charges homeowners a certain amount for a policy to pay for water and sewer leak protection and water and sewer line protection. Checking with company to see if this could be an, opt in or just an, opt out. Put in newsletter and Tabled till next month.

Updated Quote from Gworks for Asset Management Tabled till next month

DISCUSSIONS

CDBG/Simmering Cory-Housing program Applications are being distributed and some sent in. No one expressed interest in City buying and distributing free House numbers for 9-1-1 issue. Showed Google maps of areas where we are to put security cameras around town. The Mayor proclaimed April 2020 as Keep Gilmore City Beautiful Month. Letter from Auditor’s office stating local option sales tax will be expiring and motion/resolutions needed to call for a special election will be needed, put on agenda next month. Clean up days still scheduled for May 11-13, new request will be to not take refrigerators if they are full of food. Fun Days scheduled for Aug.28-30 schedules being made up and vendors called for donations. Letter from Dept. of Justice stating an employee of Casey’s sold tobacco to a minor, Sending back as we don’t wish to pursue the violations. Discussed revising our ordinance for Temporary vacancy, will draw up a new ordinance and put in May meeting agenda. Distributed copies of 2019 CCR water report from DNR.

COMMUNICATIONS

PWD – Written Report from Brian Klein and verbal report from Cody Rogers-Started discharging the lagoons. Repair to service line on SE D Avenue has lowered operating hours.

Library – Director Lorna Naeve said still doing curbside pickup for books, re-painted walls, reorganized; carpets cleaned and changed numbering system to DVD’s

Hometown Pride – nothing till it gets nice out, applying for some more grants

Fire Dept. – Letter from Charles Gunderson regarding Fire Dept. continuation of 501C3 non-profit status

Amb Dept. – Pocahontas Emergency Management delivered safety supplies to Ambulance dept.

Frederiksen made the motion to adjourn at 8:10pm and to schedule the next meeting for May 11, 2020 @ 6:30 pm at City Hall. Hoover Seconded, All Ayes, Motion Carried

ATTEST:

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Lowell Johnson, Mayor

Melissa Ubben, City Clerk